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Before you get started: Your data should be organized in a tabular format, and not have any blank rows or columns. Ideally, you can use an Excel table like in our example above.. Tables are a great PivotTable data source, because rows added to a table are automatically included in the PivotTable when you refresh the data, and any new columns will be included in the PivotTable Fields List.

### **Excel 2016 In Depth Includes**

MOS 2016 exam task instructions generally do not include the command name, as in previous versions. For example, function names are avoided and are replaced with descriptors. This means candidates must understand the purpose and common usage of the program functionality in order to successfully complete the tasks in each of the projects.

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### **Change the scale of the depth (series) axis in a chart ...**

They know and demonstrate the correct application of the principle features of Excel 2016. Candidates create and edit a workbook with multiple sheets, and they use a graphic element to represent data visually. Workbook examples include professional-looking budgets, financial statements, team performance charts, sales invoices, and data-entry logs.

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## **Excel 2016 In Depth (includes Content Update Program ...**

A 3-D column, 3-D cone, or 3-D pyramid chart has a depth (series) axis, also known as the z axis, that you can change. You can specify the interval between tick marks and axis labels, change their placement along the axis, and reverse the order in which the series are displayed.



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